



WAITAHA SWIM CLUB – CLUB TRAVEL POLICY

Away meets are an important part of competitive swimming. As well as providing competition for individual swimmers, they are about developing the Waitaha team culture by staying together and supporting each other for the whole meet.

In summary:

Waitaha Swim Club (hereafter called THE CLUB) is responsible for:

- Booking meet accommodation (for swimmers, coaches, team manager and parent help if required)
- Booking minivan transport if required
- Notifying parents of times minivan transport will be available from transport to and from the airport
- Discretionary funding if available for a proportion of the costs of the team manager's accommodation and meals arranged by the Club in the accommodation
- Discretionary funding if available for a proportion of the costs for parent help accommodation and meals arranged by the Club in the accommodation
- Organising police vetting of all parent helpers and managers using Team accommodation.

The swimmer and their family is responsible for:

- Transport to and from the airport (if by air) (booking and cost)
- Transport to and from accommodation (if by car) (cost)
- Swimmer's costs for accommodation, transport, food etc
- Family member's travel and accommodation (booking and cost)
- Coaching costs (including coaching, accommodation, food, and transport)

Detail:

Away meets involve:

- 1) Travel to and from Christchurch and the accommodation
- 2) Accommodation
- 3) Travel between the accommodation and the swimming pool

All coach costs for the above will be met by the Club.

1) Transport to and from Christchurch and the accommodation:

- Travel arrangements to and from Christchurch and the accommodation is the responsibility of the swimmer and swimmer's family.
- The swimmer's family are responsible for booking and paying for travel to and from the accommodation (if travelling by car) or the airport
- Where travel is by air, the away meet coordinator will organise transport (usually in the form of a hire van) to and from the airport to the accommodation at a specified time. This time will be notified as soon as possible to parents. Travel arrangements should be organised by swimmer's parents with the view of arriving/leaving the venue port at the similar times. Transport outside of these flight times will be at additional cost to the swimmer, unless of course arrangements can be made without compromise to the Waitaha Swim Team's movements.
- This transport is for travel to and from the event venue and is for the swimmers, the coach, and Team manager (hereafter called THE TEAM) and if needed, a driver. The cost of the transport will be evenly split between all passengers using the transport excluding coach.

- In the event of a vehicle accident the insurance excess cost will not be charged solely to the driver but will be divided by those for whom the vehicle has been booked for that event, providing the driver has been using it for a legitimate purpose and in a responsible manner.
- If there are spaces and parents choose to use this transport, a financial contribution may be asked for. Parents who are parent help or officiating take priority.
- Where travel is from Christchurch to the event by minivan, (eg Christchurch to Invercargill) this transport is for the Team only.

2) Accommodation:

- Accommodation will be booked by the away meet coordinator. Accommodation is booked close to a year out on best guess numbers for the whole meet.
- Each swimmer who qualifies and is attending the meet is expected to stay and be part of the Team for the duration of the meet, whether they have events across all days or not.
- All meets will have a Team manager assigned by the coach. The Team manager, or another designated person, will be responsible for meals, and the general care and welfare of the athletes.
- The swim Club books for the Team only plus parent helps as required
- At senior meets only one or two parent helps will be required.
- At junior meets, extra parent helps may be required due to swimmer age or accommodation provider request. Parent helps will stay with the Team and be responsible for a particular group of swimmers.
- Where possible the Club will use discretionary funding to contribute to a percentage of parent helps' and officials' accommodation costs
- All costs of the accommodation will be equally split between all individuals using the accommodation and the cost of the coach will be equally split between the swimmers. This applies, whether the swimmer or adult chooses to be present for the entire meet or not.

3) Travel between the accommodation and the swimming pool:

- Where possible accommodation will be booked that allows the Team to walk to and from the pool
- Where accommodation is further from the pool, adults staying with the Team will be expected to transport swimmers to and from the pool
- Where a hire van is booked, this is for the Team (and a driver if needed). Costs will be allocated as previously described. If there are spaces, and parents choose to use this transport, a financial contribution may be asked for. Parents who are parent help or officiating take priority.
- Family members are welcome and encouraged to attend the competition but are responsible for their own travel and accommodation arrangements and costs.

Deposit:

- A \$200 deposit is required from each swimmer intending to participate at a meet. In the event of swimmers withdrawing from that meet any refund of that deposit will be at the Club's discretion.

Cancellations and penalties:

- Penalties and fees that result from changed or cancelled accommodation arrangements after the meet cancellation deadline will be charged to the swimmer.

SWIMMERS

- All swimmers must agree to the following rules whilst attending away from home camps and competitions.
- Follow instructions from the Coach/Team Manager
- Be courteous and understanding of fellow swimmers
- Be respectful of adults in charge
- Follow rules for wake-up times and quiet times
- Not to interfere with anyone else's belongings
- Stay with the group unless instructed otherwise
- Arrive on time for transport to pool sessions and Team meetings
- Ask for help if required or if a problem arises
- Inappropriate behaviour or language will not be tolerated
- Abide by all hotel/motel rules
- Abide by in-house rules

In House Rules:

- Abide by the cell phone rules applied by the Club and Managers
- No noise after lights out
- No girls in boys rooms and no boys in girls rooms at all times, unless there is adult supervision
- Rooms are to be kept tidy
- Leave building quietly for morning sessions
- No alcohol, cigarettes or drugs